



**Presbyterian Church (U.S.A.)
CALL REFERRAL SERVICES**

**100 Witherspoon Street -
Mezzanine
Louisville, KY 40202-1396
(888.728.7228, ext. 8550
FAX 502.569.5870**



Church Information Form (Part I)

Church/Organization ID 00682
Church/Organization Name Sausalito Presbyterian Church
Mailing Address P.O. Box 236
City Sausalito **State** CA **Zip Code** 94966
Telephone Number 415-332-3790 **Fax Number** 415-332-5809
Email office@sausalitopresbyterian.com
www Address www.sausalitopresbyterian.com and www.romanticchurchwedding.com

Church Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance 80

Church School Attendance 12-29

Church School Curriculum Special curriculum designed by youth team leaders to coordinate with the progressive theology of our church

Ethnic Composition Of Congregation (in %):

Enter the percentage of each racial ethnic component of your congregation.

- 1% African American
- 98% Caucasian
- <1% Chinese
- Hispanic Mexican/Central American
- Hispanic Puerto Rican
- <1% Japanese
- Korean
- Native American
- Taiwanese
- Other Asian
- Other

Presbytery Redwoods

Synod Synod of the Pacific

Community Type (select one)

- Rural Village Town
- Small City Suburban Urban
- Inner City College Recreation
- Retirement N/A

Is this a yoked congregation?

X No Yes (If yes, please complete the Yoked Congregation details at the end of Part II.)

Church Information Form (Part II)

Clerk of Session Details:

Name Jill Fugaro
Address 90 Kite Hill Lane
City Mill Valley State CA Zip Code 94941
Preferred Phone 415-388-1715 Alternate Phone 415-269-2754
E-mail jillfugaro@aol.com
FAX 415-388-9494

Church/Organization ID: **00682**

Church/Organization Name, City, State: **Sausalito Presbyterian Church**
Sausalito, California

Position To Be Filled (select one)

- | | |
|-----------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Associate Pastor (Christian Education) | <input type="checkbox"/> Interim Pastor |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Mission Pastor |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Church Educator (non- Ordained) |
| <input checked="" type="checkbox"/> Pastor (Solo) | |
| <input type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Campus Minister |
| <input type="checkbox"/> Pastor (New Church Development) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Pastor (Redevelopment) | <input type="checkbox"/> Church Administrator |
| <input type="checkbox"/> Pastor (Tentmaker/Part-time) | <input type="checkbox"/> Executive |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> General Assembly staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Presbytery staff |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> Synod Staff |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Other (specify) _____ | <input type="checkbox"/> Youth Director |

Specify Title (if appropriate) _____

Specify whether experience is 'Required' or 'Desired' for the specified position.

Required Desired

Employment Status

Full Time Part Time Open to Either

Experience Desired

First Ordained Call less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Brief Church Mission Statement:

The essence of our church is captured in our 3-sentence Mission Statement:

- We are a loving, spiritual family, founded on the teachings of Jesus.
- We provide a nourishing environment for the spiritual growth of all beings to serve and support others.
- We encourage open-minded exploration to understand, embrace, and celebrate the Grace of God.

Our progressive Christian community holds Jesus to be the foundation of our path to God. But we recognize that He represents only one of many ways to know God. Inclusiveness and open-minded exploration of spiritual issues are major tenets of our church family. We invite all people to join us as full partners in worship, communion, baptism, and our common life. And we work together to serve those in need, both locally and in Mexico. Throughout our worship experience we welcome artistic creativity, spontaneity, and humor.

Church Programs and Accomplishments:

Sausalito Presbyterian is a vibrant and growing church, whose participants give generously of their time, talents, and money. We have 15 “Ministries”—Program Ministries serve the congregation and community; Operational Ministries handle church business. A strong Session of 15 elders oversees all activities.

Highlights of our Program Ministries:

- **Mission:** In sustained and hands-on mission work, members tutor needy local students, as well as helping indigenous families and street children in Mexico by raising funds, donating goods, and building housing alongside locals.
- **Education:** Current focus is on youth nurture, where we strive to give them spiritual guidance and encourage participation in Sunday worship.
- **Music/Arts:** A liturgical arts group enlivens worship with music, dance, drama, and the visual arts. The choir is 15-20 strong, led and inspired by a gifted Music Director.
- **Prayer/Healing:** This group has met weekly for 26 years, providing valued support to individuals and families in need.
- **Deacons:** The 14 Deacons broke charity fund-raising records this year and also run Meals in a Pinch program.
- **Weddings:** With 70-80 per year, weddings create revenue and provide a source of new members.

In addition, this year we completed an \$800,000 renovation of church and manse, celebrated our Centennial, and are well established in the technological age with our weekly Internet newsletter and two websites: www.sausalitopresbyterian.com and www.romanticchurchwedding.com.

Gifts, Skills, and Experiences of the Congregation

Creativity. Our members' extensive gifts and skills are more typical of a larger congregation. Among the most valued is artistic creativity, represented by an extraordinary group of musicians and visual artists that add power and meaning to the spiritual message.

Music. Our congregation values the high quality of our music program. Led by a gifted music director, organist, and composer (Ralph Hooper), the choir of 15-20 committed singers adds beauty and continuity to our core worship experience. Some are professionals who make a gift of their talents, and many are also lay leaders in our ministries and governing boards.

Leadership and Organizational Skills. The SPC community is an educated populace with intelligence, proficiency in business, and well-honed organizational skills. Our members hold positions of leadership in 47 industries from medicine to finance and from computer science to education. Most importantly, all use their God-given skills in ways that support our church financially, shore up our ministries, and energetically serve the congregation and the community.

Spiritual and Healing Skills. The Prayer and Healing Group has been providing a quiet strength to our membership for 26 years. They direct their spiritual energy and healing to individuals' needs each week, supporting them in prayer. The visible spirituality, inclusiveness, and warmth of church members are a draw not only to Presbyterians but to those from other faiths as well.

Key Theological Issues of our Church and Society

We are an inclusive, progressive Christian community, based on the teachings of Jesus. But we see Him as one of many ways to know God. We thrive on open-minded, broad-based spirituality, and intend our worship to nourish each participant on his or her own spiritual journey. Along with the Bible, we welcome all spiritual resources for guidance and inspiration. We are an affiliate of the Center for Progressive Christianity and are a More Light Church. One of our challenges is to find an enlightened youth curriculum that reflects our open-minded theology.

As an inclusive congregation, we welcome everyone to worship, communion, and baptism; celebrate inter-faith marriages; and continue to draw members from previous faiths and denominations. In addition, for many years, we have celebrated a Seder meal during Passover.

We think the way we treat one another is more important than the way we express our beliefs, supporting both those within our church family and those in need in the larger world.

Deacons raise funds for community charities, provide weekly donations to the local food bank, and deliver meals to those who are ill. The active Mission Group raises other funds to help in their local tutoring program and to support two work projects in Mexico where they build housing for the homeless and provide them with clothing, beds, school supplies, toys, and love. Through worshiping, giving, and serving others together, we strive to grow spiritually and realize God's gifts in our lives.

References:

Name Address Phone Numbers Relation E-mail	Rev. Dr. Wayne Hoffmann 662 Margarita Avenue, Coronado, CA 92118 Home: 619-522-0031 Office: 619-522-0246 Former Parish Associate chaplainWH@aol.com
Name Address Phone Numbers Relation E-mail	Rev. Dr. Joan Carter 17 Egret Way, Mill Valley, CA 94941 415-383-8045 Former Associate Pastor JOANLCARTER@cs.com
Name Address Phone Numbers Relation E-mail	Rev. Carol Hovis c/o San Rafael Canal Ministry, P.O. Box 3905, San Rafael, CA 94912 Voicemail: 415-995-4777 Work 415-456-1443 x6 Former COM Liaison; Spiritual Advocate, San Rafael Canal Ministry cmhovis@jps.net

Major Responsibilities:

- Plan and deliver an imaginative, relevant, progressive Christian Sunday worship service and other special services as scheduled by Session
- Deliver communion monthly and perform baptisms, weddings, and funerals with an open and inclusive approach
- Perform a good portion of the weddings in our large Wedding Ministry (70-80 weddings each year), provide couples' counseling, and openly embrace co-celebrations
- Provide enthusiastic administrative leadership of eight full- and part-time staff and conduct monthly staff meeting
- Provide spiritual counseling and pastoral visitation services for the congregation
- Help build membership and a solid stewardship base by leading inquiry gatherings quarterly and working mindfully with ministry chairs
- Guide and enrich our youth and adult nurture programs, and help build progressive curriculum and spiritual source material
- Plan Session meetings with Clerk of Session, moderate Session, and attend Deacons' mtgs

Major Responsibilities (continued):

- Oversee church communication in conjunction with relevant ministries, including our Internet newsletter SPINN, Take Home Packet, Sunday bulletin, two web sites, wedding packet, and stewardship mailings
- Attend and support church programs, ministries, and events
- Form a new Worship Ministry with a lay chair to establish quarterly liturgical themes and address other issues related to Sunday worship
- Serve as main link with Redwoods Presbytery, and form affiliations with other local churches

Characteristics and Qualifications:

Theological stance and sermon style:

- A progressive or “liberal” Christian, open to other spiritual paths and theologies
- Has an “always spiritually growing” approach, with an informal style in delivery of sermons, and relates sermons to daily life
- Uses a broad range of spiritual resources as basis of sermons
- Understands the Book of Order but is flexible in its interpretation
- Uses humor whenever appropriate

Moral and ethical qualities:

- Non-judgmental, inclusive, and open-minded
- Has a deep personal relationship with God
- Genuine, compassionate, and fair
- Is a person of integrity

Interpersonal qualities:

- Caring, warm, down-to-earth, and approachable
- Bright, intellectual, and a good communicator and listener
- Flexible, can be both leader and follower where appropriate
- Fun-spirited with a ready sense of humor
- Works well with all groups of people and can relate to youth and families
- Can create a feeling of acceptance and safety

Church business skills:

- Good administrator and staff/volunteer manager
- Believes and participates in growing the church membership, and actively supports stewardship campaigns
- Understands church finances, and uses the Internet and other computer technology
- Supportive of others’ talents and knows how to delegate

Counseling skills:

- Skilled in counseling men, women, youth, couples, families, and those sick or with special needs; comfortable doing hospital visitations
- Willing to do the marriage counseling for our large Wedding Ministry

Primary Skill Choices (R/D):

- | | |
|------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Administration of Programs | <input type="checkbox"/> _D_ Administrative Leadership |
| <input type="checkbox"/> Adult Ministry | <input type="checkbox"/> Budget Preparation |
| <input type="checkbox"/> Building Renovation / Prop. Development | <input type="checkbox"/> Children's Ministry |
| <input checked="" type="checkbox"/> _R_ Communication (Written / Oral) | <input type="checkbox"/> Community Ministries |
| <input type="checkbox"/> Community Service and Leadership | <input type="checkbox"/> Conflict Management |
| <input type="checkbox"/> Congregational Communication | <input type="checkbox"/> _D_ Congregational Fellowship |
| <input type="checkbox"/> Congregational Home Visitation | <input type="checkbox"/> Congregational Redevel./Revitalization |
| <input type="checkbox"/> _D_ Corporate Worship / Sacraments | <input checked="" type="checkbox"/> _R_ Counseling |
| <input type="checkbox"/> Cross Cultural Collaboration | <input type="checkbox"/> Curriculum Building |
| <input type="checkbox"/> Defining Program Needs | <input type="checkbox"/> Developing New Educational Experiences |
| <input type="checkbox"/> Ecumenical and Interfaith Activities | <input type="checkbox"/> Evaluation of Program and Staff |
| <input type="checkbox"/> Evangelism | <input type="checkbox"/> Facility Management |
| <input type="checkbox"/> Family Ministry | <input type="checkbox"/> Financial Management |
| <input type="checkbox"/> Fund Raising | <input type="checkbox"/> Governing Body Ministry |
| <input type="checkbox"/> Group Facilitation / Dynamics | <input type="checkbox"/> Hospital and Emergency Visitation |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Involvement in Mission Beyond Local Church |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Leadership of Staff / Volunteers |
| <input type="checkbox"/> Management of Building Usage | <input type="checkbox"/> Management of Equipment Resource |
| <input type="checkbox"/> Mediation Skills | <input type="checkbox"/> New Church Development |
| <input type="checkbox"/> Office Management | <input type="checkbox"/> Older Adult Ministry |
| <input type="checkbox"/> Organizational Development | <input type="checkbox"/> Organizational Leadership |
| <input type="checkbox"/> Organizational System Development | <input type="checkbox"/> _D_ Pastoral Care |
| <input checked="" type="checkbox"/> _R_ Preaching | <input type="checkbox"/> Problem Solving / Decision Making |
| <input type="checkbox"/> Project Development | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Rural Ministry | <input type="checkbox"/> Small Membership Church Ministry |
| <input checked="" type="checkbox"/> _R_ Spiritual Development | <input type="checkbox"/> Staffing |
| <input type="checkbox"/> _D_ Stewardship and Commitment Program | <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Training Volunteers |
| <input type="checkbox"/> Transitional / Interim Ministry | <input type="checkbox"/> Urban Ministry |
| <input type="checkbox"/> _D_ Youth Ministry | |

Compensation and Housing:

Minimum Cash Salary \$25,649
 Maximum Cash Salary \$43,889
 (Base Salary plus max. Wedding Income*)

Housing Type Manse
 Housing Allowance \$26,400 Amount
 Open To Either
 Not Applicable (For Diversified Positions Only)

Base salary	\$25,649*
Housing allowance	\$26,400
Subtotal salary and housing	\$52,049
Pension, medical, study leave, prof. fees	\$16,340
Total budgeted amount	\$68,389
Projected wedding income (70-80 weddings)*	\$15,960-\$18,240*
Total compensation	\$84,349-\$86,629

Geographic Choices.

Unlimited

Equal Employment Opportunity

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken(by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, or marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government G-10.0102n, G-11.0502d, G-13.0201b

For Clergy Positions Only

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

 X Yes
 No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church "...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form Of Government in this regard?

 X Yes
 No

Deadline Date for this CIF (if any) _____

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Jill Fugaro c/o Conrad Jorgensen
Address 150 Shoreline Highway, Suite C36
City Mill Valley State CA Zip Code 94941
Preferred Phone 415-388-1715
Alternate Phone 415-269-2754
FAX 415-331-0707
E-mail Address for PNC Communications: cjstudio@pacbell.net